

Town of
MERRIMAC, MASS.

Report of the
CAPITAL PLANNING COMMITTEE

FY2020

Summary of the recommendations
to be presented at the Special and Annual Town Meetings

Monday April 29, 2019

7:30 P.M. and 7:45 P.M. respectively

At the Dr. Frederick N. Sweetsir School

**Report of the
Capital Planning Committee
Town of Merrimac
Fiscal Year 2020**

The Capital Planning Committee met with numerous department heads and committees during February and March, 2019 to review Capital requests for Fiscal Year 2020 and projected Capital requests through Fiscal Year 2024. The Committee reviews all Capital requests with an anticipated life duration of at least five years and an initial cost of \$10,000 or more. Generally, the criteria applied in developing recommendations in order of priority are: 1) necessary to respond to State or Federal mandates; 2) public safety and/or health considerations; and 3) operational necessity.

Attached is a Summary of our Recommendations together with the Requests by Department reflecting the votes of the Capital Planning Committee for Fiscal Year 2020. Departments were asked to project their anticipated Capital requests for the next five fiscal years so the Town can plan accordingly. We have numerous challenges facing us as a community.

As of the date of this report, the Capital Planning Committee has not voted on the Pentucket Regional High School and Middle School Project as we are awaiting information from a scheduled meeting on April 24, 2019. Our vote on this project will be announced at the Town Meeting on April 29, 2019.

Respectfully Submitted,

Janet Bruno, Chairperson

Sandra Venner

David Cressman

Mike Marden, representing Finance Committee

Carol Traynor, representing Board of Selectmen

Carol McLeod, Finance Director (Ex-Officio)

FY2020 - Capital Planning Recommendations

Summary

Free Cash

Total Available (Un-Audited)	\$	706,297
Capital Requests	\$	(396,000)
Balance for Other Requests	\$	310,297

Water Retained Earnings

Total Available (Un-Audited)	\$	101,140
Capital Requests	\$	(80,000)
Balance for Other Requests	\$	21,140

Wastewater - Sewer Capital

Total Available	\$	385,195
Capital Requests	\$	(180,000)
Balance for Other Requests	\$	205,195

Wastewater - Betterments

Total Available	\$	100,000
Capital Requests	\$	(50,000)
Balance for Other Requests	\$	50,000

Wastewater Retained Earnings

Total Available - Awaiting Certification	\$	655,116
Less I&I Reserved	\$	(514,737)
Capital Requests		
Balance for Other Requests	\$	140,379

Stabilization Balance	\$	837,995
Ambulance Stabilization	\$	4,572
Capital Stabilization	\$	249,358
Total Stabilization as of 2/28/19	\$	1,091,925

FY2020 - Capital Planning Requests

Description	Amount					Funding Source	Recommendation
	FY20	FY21	FY22	FY23	FY24		
Police							
Police Cruiser		\$ 50,000		\$ 50,000	\$ 50,000		
Administrative Police Cruiser			\$ 45,000				
Animal Control Vehicle	\$ 31,000					Free Cash	Yes 5-0
Sub-total Police	\$ 31,000	\$ 50,000	\$ 45,000	\$ 50,000	\$ 50,000		
Fire							
Engine #31 Replacement			\$ 750,000				
Engine #34 Replacement			\$ 60,000				
Chief's Command Vehicle		\$ 250,000					
New Squad - Replace 35/36				\$ 4,000,000			
Station Improvements					\$ 125,000		
PPE all staff (44 Members)							
Sub-total Fire	\$ -	\$ 250,000	\$ 810,000	\$ 4,000,000	\$ 125,000		
COA							
8-10 Passanger Van		\$ 60,000					
Replace Rugs			???				
Sub-total COA	\$ -	\$ 60,000	\$ -	\$ -	\$ -		
Highway							
Town wide road improvements	\$ 270,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	Free Cash	Yes 5-0
John Deere 444 Loader		\$ 197,000					
Ford F350 4 x 4 Pickup W/Plow	\$ 65,000						Yes 5-0
Ford F 800 Dump Truck		\$ 197,000					
Indternational Dump/Sander		\$ 197,000					
Ford F450 Dump Truck		\$ 80,000					
International Dump Sander			\$ 197,000				
Ford F450 Dump Truck			\$ 80,000				
Ford F450 Dump Truck			\$ 80,000				
Ford 3930 Tractor				\$ 140,000			
Morebark Brush Chipper				\$ 55,000			
Johnston MX450 Sweeper				\$ 250,000			
Lee Boy Roller					\$ 45,000		
Falcon Hot Box					\$ 30,000		
Sub-total Highway	\$ 335,000	\$ 1,671,000	\$ 1,357,000	\$ 1,445,000	\$ 1,075,000		
Cemetery							
Ransome Bobcat 36" Mower		\$ 10,000					
GMC 2500HD Pickup							
Giant Vac Truck Loader	\$ 20,000					Free Cash	Yes 5-0
Wright Stander X52 " mower			\$ 15,000				
Wright Velke 48" Mower			\$ 10,000				
John Deere X743 Mower			\$ 15,000				
Sub-total Cemetery	\$ 20,000	\$ 10,000	\$ 40,000	\$ -	\$ -		
Parks & Recreation							
Chevy 1 Ton Dump Truck		\$ 80,000					
T1520 New Holland Tractor		\$ 25,000					
Kubota F3680 Mower		\$ 30,000					
John Deere X730 Mower		\$ 15,000					
Belmont Landscape Trailer			\$ 5,000				
Sub-total Parks & Rec	\$ -	\$ 150,000	\$ 5,000	\$ -	\$ -		
Water							
Meter Replacement	\$ 30,000	\$ 30,000	\$ 30,000			Retained Earnings	Yes 5-0
Well Replacements (10 wells)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	Retained Earnings	Yes 5-0
Building Maint/Road Replacement		\$ 100,000					
Watermain Replacement				\$ 100,000	\$ 100,000		
Sub-total Water	\$ 80,000	\$ 180,000	\$ 80,000	\$ 150,000	\$ 150,000		
Wastewater							
Land Taking	\$ 50,000					Sewer Capital	Yes 5-0
Plant Upgrade / Engineering	\$ 150,000	\$ 5,500,000				Sewer Cap. & Sewer Betterment	Yes 5-0
Road Improvements Main Plant		\$ 100,000					
Water Meters	\$ 30,000	\$ 30,000	\$ 30,000			Sewer Capital	Yes 5-0
Sub-total Wastewater	\$ 230,000	\$ 5,630,000	\$ 30,000	\$ -	\$ -		

FY2020 - Capital Planning Requests

Description	Amount					Funding Source	Recommendation
	FY20	FY21	FY22	FY23	FY24		
Library							
Parking Lot Pavement		\$ 80,000					
Exterior Repairs	\$ 10,000					Free Cash	Yes 5-0
Sub-total Library	\$ 10,000	\$ 80,000	\$ -	\$ -	\$ -		
Town Hall							
Slate Roof	\$ (402,000)					Borrowing	Yes 5-0
Replacement Windows	\$ (405,000)					Borrowing	Yes 5-0
Repointing Bricks	\$ (338,000)					Borrowing	Yes 5-0
Exterior Repairs	\$ 1,145,000					Borrowing	Yes 5-0
Sub-total Town Hall	\$ -	\$ -	\$ -	\$ -	\$ -		
Playground							
Handicap Accessible Work	\$ 25,000.00						
Sub-total Town Hall	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	Free Cash	Yes 5-0
Sweetsir							
Building - Awning Roof		\$ 20,000					
Remove Asbestos Tiles		\$ 150,000					
Replace Fire Alarm System			\$ 100,000			Not Capital - Equipment	
Peplace PA System			\$ 150,000			Not Capital - Equipment	
Camera/Surveillance							
Renovate Kitchen							
Renovate Restrooms		\$ 200,000					
Replace Potable Water Plumbing		\$ 250,000					
Repair/Seal Coat			\$ 50,000				
Sub-total Sweetsir	\$ -	\$ 620,000	\$ 300,000	\$ -	\$ -		
Donaghue							
HVAC		\$ 150,000				MSBA Green Repair?	
Boilers/Heating Plant		\$ 100,000				MSBA Green Repair?	
Replace Fire Alarm System						Not Capital - Equipment	
Replace Stairwell Treads		\$ 50,000					
Camera Surveillance						Not Capital - Equipment	
Replace Window Door systems		\$ 250,000				MSBA Green Repair?	
Classroom Electrical Upgrade		\$ 30,000					
Replace PA System			\$ 100,000				
Replace Potable Water Plumbing		\$ 250,000					
Renovate Restrooms			\$ 100,000				
Repair/Seal Coat			\$ 75,000				
Sub-total Donaghue	\$ -	\$ 830,000	\$ 275,000	\$ -	\$ -		
Middle/High School							
New/Renovation *	\$ 30,000,000						
Sub-total Middle/High	\$ 30,000,000	\$ -	\$ -	\$ -	\$ -		
Total Requests w/Highest Option	\$ 30,731,000	\$ 9,531,000	\$ 2,942,000	\$ 5,645,000	\$ 1,400,000		

* projects listed for informations estimates only at this time.