



Town Clerk Date/Time Stamp

Merrimac Commission on Disability Meeting Minutes

TOWN OF MERRIMAC

Meeting Date: August 5, 2020

Time: 6:30 p.m.

Meeting Location: Remote Meeting via global.gotomeeting.com

Members Present:

Christopher Gaudet, Chairman
Robert Hart, Vice Chairman
John Joseph Murphy, Treasurer
Kathleen Sullivan, Secretary
Ann Marie Murphy, Member
Margaret Sullivan, Member
Charlotte Eileen Stepanian, Member
Jeffrey MacLeod, Alternate
Anne Brown, Member

Members not Present:

Bob Sinibaldi, Member/ADA Compliance Officer

Agenda Item No: 1

Call to Order

Meeting called to order at 6:41 p.m.

Robert Hart made a motion to accept the agenda for the August 5, 2020 meeting. Charlotte Eileen Stepanian seconded the motion. Members unanimously accepted the motion. The agenda was accepted.

Agenda Item No: 2

Approve Minutes July 1, 2020 Meeting

Approve minutes from COD meeting on July 1, 2020 with the following changes: Under Agenda Item 6, change Merrimac Planning to Merrimack Valley Planning. Commission on Disabilities members considered the minutes. Charlotte Eileen Stepanian made a motion to accept the amended minutes. Margaret Sullivan seconded the motion. Members unanimously accepted the motion. The amended minutes from the July 1, 2020 meeting are accepted.

Agenda Item No: 3
ADA Transition Plan

ADA Transition Plan update was shared with stakeholders in the town of Merrimac. No changes or feedback was received or suggested. Christopher Gaudet will continue to put together Requests for Proposals and share with the legal team. The goal is for the ADA Transition Plan to begin being developed in the spring of 2021.

Agenda Item No: 4
COD Maximum Members

Currently, the Commission on Disabilities requires a minimum of five members and a maximum of thirteen members with a quorum of seven members. The Board of Selectmen would like to set the number of members at nine for this year with a quorum of five members. Jeffrey MacLeod is the tenth member and will serve as an alternate when another member is unable to attend. Robert Hart made a motion to accept that the Board of Selectmen that the Board of Selectmen will set the number of members for the Commission on Disabilities each year, that the number will be nine for this year with Jeffrey MacLeod as the alternate. Margaret Sullivan seconded the motion. Members unanimously accepted.

Agenda Item No: 5
Sidewalk Update

Bob Sinibaldi and Christopher Gaudet met with the Massachusetts Department of Transportation team members Daniel Flurry and Brian Loosian on July 14, 2020 to discuss possibility of state funding to replace the sidewalks on Route 110 from Haverhill to Amesbury, the sidewalks on the Broad Street and Locust Street Bridges, and the crosswalks outside of Nancy Ann Lane and the Senior Center. No motion needed. Conversations will continue.

Agenda Item No: 6
MOD Grant

The Massachusetts Office on Disability is opening grant opportunities. Christopher Gaudet reminded members that the Commission on Disabilities unsuccessfully applied previously to a shared state COVID grant to expand the sidewalk at Town Hall and to purchase an ADA compliant fence. There have been two applications for grants for a ramp at Town Hall which were rejected. The Commission members discussed applying for the grant for curb cuts because curb cuts can cost up to \$3500.00 each. Margaret Sullivan made a motion for

the Commission on Disabilities to apply for two grants for curb cuts to be installed on Church Street (from the center of town to Sweetsir School) and on Locust Street (from the center of town to the Donaghue School). Robert Hart seconded the motion. Members unanimously accepted the motion.

Agenda Item No: 7

CODA Conference Call Update- Anne Brown

Discussion (see attached notes), No action needed.

Agenda Item No: 8

Handicapped Parking Fine Update

The proposal for the new fines for parking illegally in a Handicapped Parking Space are in the process of being approved by the legal team. Once approved, they proposal will be presented to the Board of Selectmen for approval.

Agenda Item No: 9

Accept \$750.00 Donation from Casella Waste Management

Brian Casella from Casella Waste Management would like to donate \$750.00 to the Commission on Disabilities. If the Commission on Disabilities accepts the donation, the Board of Selectmen will approve the acceptance and open an account for the Commission on Disabilities. Robert Hart made a motion to accept the \$750.00 donation. Margaret Sullivan seconded the motion. Members unanimously accepted the motion.

Old Business:

When awarding the \$20,000 grant for Power Door Openers, the state overpaid by \$241.31 because the Power Door Openers cost \$19,758.68. The money will be returned to the state. John Joseph Murphy made a motion to reimburse the money. Margaret Sullivan seconded the motion. Members unanimously accepted the motion.

Open Discussion

Timothy Boyd, candidate for Selectman will be invited to the next meeting.

Ann Marie Murphy shared the previous van from the Senior Center will be used as a backup since the new van has been procured. Whittier students may assist in repairing the body work.

Agenda Item No: 10

Adjourn

Next Meeting: September 3, 2020 at 6:30 REMOTELY.

Margaret Sullivan made a motion to adjourn the meeting. Ann Marie Murphy seconded the motion. Members unanimously accepted the motion to adjourn the meeting.

Meeting adjourned at 7:32 p.m.

List of Documents and Other Exhibits Used at Meeting:

Notes from CODA Conference Call
RFPs and E-mails regarding ADA Transition Plan

Minutes respectfully submitted by Kathleen Sullivan, Secretary

Minutes Approved by Committee on:

Chairman Signature:

Vice Chairman Signature:

Secretary Signature: