

**MINUTES OF THE
MUNICIPAL LIGHT BOARD MEETING
July 14, 2020**

PURSUANT TO notice given, the Merrimac Municipal Light Board (“Board”) met in the Municipal Light Department’s (“MLD” or “Department”) Administration Building, 10 W Main Street, at 3:30 PM.

PRESENT

Those present included Chairman Norman Denault, Secretary Larry Fisher, MLD’s General Manager Kenneth Lamb, and Office Manager Tara Aniello.

MEETING START

A motion was made and accepted to bring the meeting to order at 3:33 PM.

APPROVAL OF MINUTES

Commissioners voted 3-0 to accept the June 9, 2020 Board Meeting Minutes as written.

GENERAL MANAGER’S ITEMS

May 2020 Financial Information:

The General Manager (“Manager”) asked the Board if there were any questions regarding the financial information for the month of May 2020 or the financial forecast. The Department saw a net income of \$103,404 compared to a forecasted net income of \$23,272. The year to date net income is (\$92,582).

2nd Quarter Reliability Report:

There were two full circuit outages on circuit three and four. There were eight outages in total consisting of three animals, two branch/trees and one for equipment failure. The average outage time for customers waiting to get service back this quarter was 86 minutes.

Administration Building Renovation:

The Manager tried to reach out to Luna to get the blueprints for proposed changes on the renovation project but hasn’t heard back. The Manager asked the Board to give an update on what the main issues were so that he could start working on the renovations. The Board members mentioned that the Managers office is too small to hold meetings and a bigger space is needed. The project quickly went up too high in price to renovate the office for a meeting space so the alternate plan was to do it at the substation. Also important is to secure off the work area from the public. The Manager notified the Board that one of the recommended companies came in to do measurements and he has not been able to get in contact with him ever sense. Norman Denault will get another contact for the Manager and update him with the information.

Line Superintendent Position:

The Manager informed the Board that having the Line Superintendent position be part time wasn't really plausible. Instead he is going to list it as full time and repost. The requirements of the job exceed what a part time person can do and it would make the flow of work less efficient. With the reduced size of the crew and vacations, there needs to be someone there full time. The Manager will update the Board on the progress of filling the role.

Other Items:

Cody Bernard:

The Manager announced that apprentice Cody Bernard is doing very well and recently got upgraded to a 2nd class lineman as of July 13, 2020.

Priorities for the Board:

The Manger asked the Board what their priorities are for the overall department. Larry Fisher mentioned that the main thing is keeping an affordable rate for the ratepayers. He also mentioned anything that can make revenue for the Department, such as, the generator and solar projects. Norman said that rebuilding the Burnside substation and wrapping up the capital projects were priorities also.

Board Member positions:

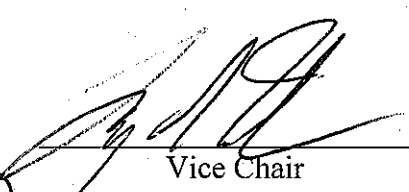
The Board made a motion to make Paula Hamel the Chairman, Norman Denault the Secretary and Larry Fisher the Vice Chair.

COVID:


The Manager mentioned that the COVID situation could end up becoming worse again and the business may have to alter the work environment to go along with the changing needs.

The meeting was adjourned at 4:37pm.

Chairman



Vice Chair



Secretary