

Board of Assessors
Town of Merrimac
Meeting Minutes

April 3, 2019

I. Meeting Called to Order:

Chairman Edward R. Davis called to order the regular meeting of the Board of Assessors at 10:00 a.m. on Wednesday, April 3, 2019 in Room C, at the Merrimac Town Hall.

II. Present:

Chairman Edward Davis, Member, William Pollman, Secretary, and Heather Roche, Assessor Clerk were present. Also attending the meeting for observational purposes was Candidate for Selectmen, Holly Moran.

III. Approval of minutes

The minutes of the meeting of March 6, 2019 were approved as read with the understanding that Bill Pollman would check to find out whether the abatement list of names should be publicized or simply retained on record in the clerk's official records.

IV. Open Items

Board Members signed the Motor Vehicle Excise Abatements following the review of the valuation determination of each application.

The Board discussed the Sales Analysis providing the material to Heather so that she could enter the information into her data base for eventual compilation.

As part of the Clerk's update, the time frame for the Assessors to complete the permits and cyclical was discussed. It was determined that the permits would be completed as soon as possible within the next few weeks. As far as the cyclical is concerned it was determined that those would be started in September with completion estimated by the end of October.

Holly Moran asked various questions throughout the meeting to obtain a better understanding of the role of the Assessors. She departed at 11:27 a.m.

The next meeting was scheduled for 10:00 a.m. May 1, 2019 in Meeting Room C at Town Hall.

V. Adjournment –

The meeting was adjourned at 11:30 a.m.

Respectfully submitted, William A. Pollman, Secretary