

**MINUTES OF THE  
MUNICIPAL LIGHT BOARD MEETING  
March 7, 2017**

**PURSUANT TO** notice given, the Merrimac Municipal Light Board (“Board”) met in the Municipal Light Department’s (“MLD” or “Department”) Administration Building, 10 W Main Street, at 4:00PM.

**PRESENT**

Those present included Commissioners Norman Denault, Larry Fisher and Paula Hamel, MLD’s General Manager Francisco Frias, and Office Manager Julie Hart.

**MEETING START**

Motion was made and accepted to bring the meeting to order at 4:00 PM.

**GENERAL MANAGER’S ITEMS**

**Selectmen’s Meeting Monday, March 13, 2017:**

The Light Commissioners were asked to attend the March 13<sup>th</sup> Selectmen’s meeting to discuss what transpired at the Light Department’s January 10, 2017 meeting with DPW Director Bob Sinibaldi and Chair of Board of Selectmen Harold Lloyd. At this meeting the Board was asked if something could be done to lower the estimate the Water Department received from the MLD for the electrical upgrade needed at the new water pump station on Attitash Avenue. The estimate provided included \$30,283 for materials and \$37,730 for truck and labor costs to upgrade the distribution system on Attitash Avenue. Upgrading the distribution system to 3-phase is necessary in order to accommodate the Water Department’s new 3-phase booster pumps. Currently, there is only single phase power around that location.

Some of the commissioners and General Manager (“Manager”) were able to review the Board of Selectmen’s meeting in which the Memorandum of Understanding provided to the Selectmen was discussed and there are number of items that the Commissioners will need to clarify to the Selectmen. The tone of the Selectmen’s meeting was very surprising to both Commissioners and Manager considering that the Department is trying to go above and beyond to help the DPW. It is the plan of Commissioners and Manager to go to this meeting and find an amicable resolution to the issue. Manager will let the Commissioners know the exact time of the meeting.

**Accounting Software at Town Hall:**

Manager was informed by Carol MacLeod that the Town Hall is looking to replace their accounting software in FY19 and will be looking for the Light Department to pay for 1 or 2 seats that allows us to process warrants and get reports directly from their system. The cost is estimated to be between \$500 and \$700 per year, per seat. They will also be looking for the Light Department to pay a one-time portion of the software installation. Board understands the need to pay for one seat but would like more information about the software charge and how the total cost will be paid by all departments. At

that point, the Commissioners will decide if they think the Department should be paying for portion of this accounting software.  
Meeting Adjourned at 5:05PM.

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Light Commissioners